

**CITY OF GREENBELT  
PUBLIC MEETING RESERVATION**

**RESERVATION # 2017-06**

Reservation is hereby approved for the holding of a public meeting in accordance with application number 2017-06 dated March 7, 2017 subject to the following conditions and exceptions:

**Issued to:** Greenbelt Farmers Market

**Telephone** 

**Person responsible for conduct of meeting:** Cathie Meetre

1. **Date of meeting** Sunday's only May 14, 2017 thru Sunday, November 19, 2017 and Sunday, December 3, 2017 **Time Frame** 8 a.m. – 3 p.m.
2. **Purpose of meeting** Farmers Market & Holiday Market (12/3/17)
3. **Location** Roosevelt Center parking lot
4. **Approximate number of persons** 150 - 500 +/- throughout the day
5. **Other conditions** The Center will not be used by the Farmers Market on Sunday, September 3, 2017 (Labor Day Festival).

Please submit County permit to Planning & Community Development (15 Crescent Road, Suite 200) before opening day.

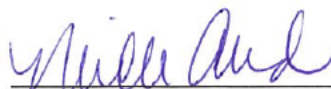
*The City Council is currently considering changes to the public meeting reservation process and permits. This permit is granted with the condition that there could be associated fees and/or other changes required for your meeting/event if changes are made prior to your event.*

Please contact Public Works at 240.542.2153 for Recycling Services.

**If the location is Roosevelt Center, applicant must notify Center merchants of the event. Access to businesses in Roosevelt Center MUST NOT be blocked.**

Public meetings are not to be held for the sole purpose of advertising any product or goods, and are not designed to be held for private profit.

This reservation is conditioned upon the public meeting being held in compliance with the provisions of Ordinance No. 636, City of Greenbelt, MD.



Director of Public Safety  
City of Greenbelt, MD

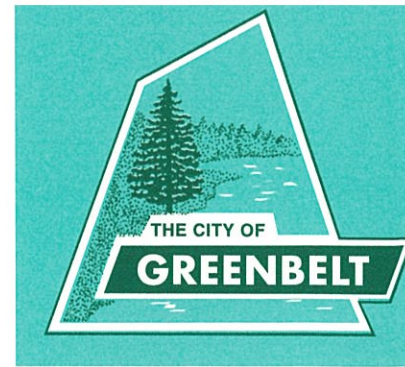
cc: City Manager  
Chief of Police  
Police Patrol Division Commander  
Community Center Supervisor

Director of Public Works  
Director of Recreation  
Director of Planning & Community Development  
Roosevelt Center Merchants Association

# CITY OF GREENBELT, MARYLAND

DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT

15 CRESCENT ROAD, SUITE 200, GREENBELT, MARYLAND 20770-1897



March 7, 2017

**Celia W. Craze, AICP**  
Director

**Terri S. Hruby, AICP**  
Assistant Director

Department of Permitting, Inspections and Enforcement  
9400 Peppercorn Place  
Largo, Maryland 20774

Re: Greenbelt Farmers Market  
Centerway, Greenbelt, MD 20770  
Use & Occupancy Permit

Dear Sir/Madam:

On March 10, 2008, the Greenbelt City Council voted unanimously to support the start-up of a farmers market in the municipal parking lot located off of Centerway, within Roosevelt Center (Property Tax ID number 2330801). The City has granted permission to the Greenbelt Farmers Market to run a farmers market on the subject property on Sundays between 10:00am and 2:00pm, May 2017 thru November 2017, and with a holiday market in December. The City views the farmers market as an exciting opportunity to enhance the economic viability of Roosevelt Center.

While the proposed farmers market will be operating in an existing parking lot that serves many different uses, a number of those uses do not operate on Sunday and therefore will not be impacted by the loss of the parking. The City believes that even with the farmers market using 60 parking spaces, there will be sufficient parking to serve Roosevelt Center and the neighboring Greenbelt Aquatic and Fitness Center.

The City of Greenbelt fully supports the Greenbelt Farmers Market's application for a Use and Occupancy permit. If you have any questions please do not hesitate to contact me at (301) 474-0569.

Sincerely,

Terri S. Hruby, AICP  
Assistant Planning Director

**A NATIONAL HISTORIC LANDMARK**

PHONE: (301) 345-5417 FAX: (301) 345-5418 TDD: (301) 474-2046

[www.greenbeltmd.gov](http://www.greenbeltmd.gov)

